

MINUTES
SC Board of Architectural Examiners
Conference Call Meeting
9:30 a.m., January 11, 2023

Meeting Called to Order

Anthony Lawrence, Vice-Chairman, called the meeting to order at 9:30 a.m. Other members participating were Charles Muldrow, Amanda Green, James Stevens, William Wes Lyles and J. Sanders Tate.

Staff members participating in this meeting included Alice DeBorde, Program Coordinator; and Mary League, Advice Counsel; Doc Smith, Office of Investigations and Enforcement. Court reporter was Courtney Glover (Creel Court Reporting Inc.)

Statement of Public Notice

Mr. Lawrence announced that public notice of this meeting was properly posted at the S. C. Board of Architectural Examiners office, Synergy Business Park, Kingstree Building, on the board website, and provided to all requesting persons, organizations, and news media in compliance with Section 30-4-80 of the South Carolina Freedom of Information Act.

Approval of the November 16, 2022 Conference Call Meeting Minutes

Motion: To approve the minutes as presented. Muldrow/Stevens/Approved.

Approval of Agenda

Motion: To accept the agenda as submitted. Tate/Green/Approved.

Approval of Excused Absences

Lenora Addison-Miles, Administrator, was excused from the Meeting.

Reports

Office of Investigations and Enforcement Report

From January 1, 2022 – December 31, 2022, 20 complaints, one active investigation, and nine closed cases. The Board accepted this as information.

Investigative Review Committee Report

The following IRC Recommendations were submitted to the Board as a result of the December 19, 2022, IRC meeting:

Case No.	Action
2022-18	Letter of Caution

Motion: To approve IRC recommendation. Muldrow/Tate/Approved.

Office of Disciplinary Counsel Report

As of January 10, 2023: 11 cases have been opened, 9 are pending hearing/agreements, and five have been closed since the last report. The board accepted this as information.

Administrator's Report

**Number of Active Credentials by Prefix and Subcategory
Board: ARCHITECT
as of 1/3/2023**

Credential	Description	Count
AR	Architect	4747
ARA	Partnership Firm	10
ARB	Business Corporation Firm	114
ARC	Professional Association Firm	60
ARD	Sole Proprietor Firm	18
ARF	Firms	1544
	Sub Total	6493

Financial Reports

The board accepted as information the November 2022 Financial Reports.

Board Reports

No Board reports for this meeting.

Office of Disciplinary Hearing

No disciplinary hearings for this meeting.

Application Hearings

No application hearings for this meeting.

New Business

NCARB Governance Committee

Chair Lawrence presented to the board for review/discussion NCARB's Governance Workgroup Working Draft Concepts (slide presentation). The Governance workgroup charge is to assess the current NCARB governance structure; identify opportunities to evolve in alignment with best governance practices with a goal to diversity, equity and inclusion.

A few of the items discussed were

- Proposed Regional alignment
- Proposed National Board Structure
- Proposed Process to Select Board

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These item will be discussed further at the Regional Meeting in March. The board accepted this as information. This item will be carried over to the May 2023 board meeting.

Unfinished Business

No unfinished business.

Consideration of Funding Requests

No funding requests.

Public Comments/Other Business

No public comments or other business

The next meeting of the SC Board of Architectural Examiners will be May 3, 2023.

Motion: To adjourn the meeting. Muldrow/Tate/Approved. The meeting adjourned at 10:16 a.m.

Respectfully submitted,

Alice M. DeBorde